

Staff

The school will have a well-qualified staff whose members work cooperatively as individuals and as a team to create an environment in which effective learning takes place.

Commendations

The committee commends:

1. * The school administration and staff for their leadership, caring attitude, support, professionalism, and dedication to the students of San Mateo Adult School. (School Report, Chpt. VI, pp. 8, 9; Conferences with Steering Committee, Departments, Staff and Students; Observation; WASC Criterion: Staff)
2. The staff for the warm welcome and cooperative effort and assistance afforded the WASC Committee throughout the visitation process. (Conferences with Staff; Observation; WASC Criterion: Staff)
3. The Board of Trustees, district and school administration and staff for the vision, planning, and financing of the SMART Center. (School Report, Chpt. VI, pp. 1, 4, 5; Conferences with Steering Committee; Budget; WASC Criteria: Staff, Finance)

Recommendations

The committee recommends:

1. * That administration, certificated and classified staff work toward developing and implementing a coordinated staff development plan which will ensure that students are supported by a staff that understands and uses current instructional strategies and technology as well as the new attendance software. (School Report, Chpt. VI, pp. 4, 5; Chpt. IX, Voc. Ed., p. 2; Conferences with Staff; WASC Criterion: Staff)
2. That the school administration review staffing, job descriptions, scheduling, and work loads of the custodial and clerical staff to meet needs as a result of increased room usage, class offerings, and sites. (School Report, Chpt. VI, p. 5; Conference with Classified Staff Committee and Resource Committee; WASC Criteria: Staff, School Plant)
3. That the school administration and all staff work to establish effective intra and inter-departmental communication to facilitate the delivery of the best possible service to the students. (School Report, Chpt. VI, p. 4; Chpt. IX, Older Adults, p. 3; Conferences with Staff; WASC Criterion: Staff)