

The building of a new Adult Learning Center in 1994 has brought unanticipated benefits for students. Students whose personal circumstances change can now freely transfer between programs and classes as a result of more classes and services located on a major site. Counseling and guidance services have been expanded, and curriculum changes have occurred to meet student needs in vocational and academic areas. A Program Coordinator has been assigned to lead the Older Adult/Substantially Handicapped, to hold regular meetings and to help set goals for staff development, and oversee the curriculum.

In the Vocational Education Department, new classes have been created in response to the needs of student populations, and there is a commitment to keep equipment and curriculum as current as possible in the computer business classes.

There is an expanded effort to work with the Department of Social Services to enroll CalWorks students, and also to increase the number of students being trained through JTPA and Private Industry Council contracts.

1996-97 Adult School Personnel

There are 32 full-time and 159 part-time staff members employed by the San Mateo Adult School. An additional 25 part-time volunteers assist in various programs and classes throughout the community. The following charts display the number of staff by category and the number of certificated staff by hours assigned weekly.

Adult School Personnel

Personnel	Full-Time	Part-Time
Number of teachers	15	115
Number of administrators	2	0
Number of counselors, advisors, coordinators	3	0
Number of other non-teaching certificated	0	9
Number of secretaries and clerks	7	0
Number of custodians	2	0
Number of security personnel	1	2
Number of teacher aides	1	12
Number of other classified personnel	0	2
Number of volunteers	0	25
Total	32	184

The district is committed to supporting continuing staff development for teachers and classified employees, and the policy in the adult education program reflects the commitment that adult educators are professionals who merit such support.