

School Organization

The Adult Education Program is administered by a Director, an Assistant Director, and five program supervisors who have unique responsibilities for the English as a Second Language, Adult Secondary and GED/Basic Skills, Older Adults, Substantially Handicapped, and Vocational Education programs.

The school is an important, integrated part of San Mateo Union High School District, and the Director of Adult Education is a full and active member of the Management Policy Group (which includes all principals and key central office staff), that meets regularly with the Superintendent to discuss and establish district policy.

Board of Trustees

The District's governing board, a Board of Trustees of five elected members, meets all the standards developed jointly by the National School Board Association and the American Association of School Administrators.

1996-97 School Program

The school program and the number of students enrolled is displayed on the following chart:

Program	Funds	Current	Last Accreditation
Elementary Basic Skills	S,F	289	247
Secondary/GED	S	1,151	594
English as a Second Language	S,F	4,568	7,669
Citizenship	S,F	374	51
Substantially Handicapped	S,F	635	1,225
Vocational	S,F,C	1,969	2,615
Apprenticeship	S	0	38
Parent Education	S	48	257
Programs for Older Adults	S	1,861	1,032
Health and Safety	S	131	57
Home Economics	S	202	376
Fee Based	T,C	367	720
Total		11,595	14,891

Key for funds: S = State; F = Federal, T = Tuition, Fees; C = Contract

There have been considerable shifts in enrollments between programs and an overall reduction in total enrollments since the 1992 accreditation.